



PORT OF BREMERTON
Kitsap County, Washington
2011 Final Budget

Updated 11/4/10

OPERATING FUNDS		2011 Budget
INCOME		
General Fund Taxes		3,016,307
Facility Revenue (See Attachment A)		3,392,824
Tax Levy - 2009 Bond Payment (Non Operating)		322,843
Tax Levy - Industrial Development District (Non Operating)		4,403,140
Interest on Investment		
Industrial Development Fund	3,500	
Airport Fund	2,500	
Harbor Improvement Fund	2,100	
Other Operating Funds	6,000	
Other Non-operating Funds	7,500	
Subtotal		21,600
Misc. Receipts (Sales tax, Forestry, etc.)		230,000
Non-Operating Income		12,500
Transfer to Port Cash - Airport Reserve Account to be used in 2012		(25,000)
Subtotal General Income		11,374,214
INCOME FROM PROJECT GRANTS OR BONDS (Note 1)		
Airport Fund		
AIP Grant 24	58,425	
AIP Grant 25	351,500	
City of Bremerton Water System Pmt	111,232	
Legislative Appropriation	4,065,000	
		4,586,157
Washington State Energy & Efficiency Grant		
PSRC - Cross Skia Connector Road Phase II	366,275	
City of Bremerton - Share of Cross Skia Connector Road	35,000	
Subtotal		401,275
Olympic View Business Park		
State Legislative Capital Grant (Road & Improvements)	1,086,000	
Subtotal		1,086,000
Marina Fund		
Washington Avenue Properties Appropriation	1,000,000	
Clean Vessel Act	15,000	
		1,015,000
Clean Technology Federal Appropriation - Capital	129,879	
Clean Technology Federal Appropriation - Operating	63,841	
Subtotal		193,720
General Fund		
Subtotal Income From Project Grants or Bonds		7,282,152
TOTAL INCOME - Operating Funds		18,656,366



2011 Budget

Note 1 - Projects may be modified, delayed or deferred depending on availability and amount of funds.

Note 2 - Tax Levy - Industrial Development District and Tax Levy - 2011 Bond Payment are shown above for clarity of the total taxes to be collected by the Port for 2011, even though they are not considered Operating Income. Please refer to Page 16, where taxes would normally be presented.



2011 Budget

AIRPORT EXPENDITURES

Airport Administration

		403,044
Salaries and Wages	226,301	
Payroll Expenses	101,854	
Other Employee Expense	3,787	
Training (including Travel)	5,000	
Office Operating Expense	7,500	
Travel		
Dues and Fees	2,100	
Lease & Rent Costs		
Insurance	56,502	

Administrative Professional Services

		41,616
Legal Expense	5,000	
Marketing/Advertising	10,000	
Consulting		
Studies	7,000	
Engineering	5,000	
Miscellaneous Outside Services	14,616	

Facility Operation & Maintenance

Structures & Grounds Maintenance

		90,300
Facility Replacement/Maintenance	34,700	
Facility Property Protection	14,000	
Security	6,000	
Fire District 7 Assessment	8,000	
Land Maintenance	14,000	
Environmental Compliance	13,600	
Miscellaneous		

Operating System Maintenance

		231,500
Emergency Readiness	500	
Equipment Maintenance/Rental	14,500	
Fuel Supply (all uses)	15,000	
Repairs/Maintenance (Non-aviation fuels)		
Janitorial Supplies & Services	2,500	
Sanitation, Garbage Service	3,000	
Nav aids/Communications Maintenance	36,000	
Small Tools Acquisition	5,000	
Utilities & Services	85,000	
Vehicle Maintenance	5,000	
Stormwater Fees	65,000	

Sales, B&O & Other Taxes		3,500
General & Administrative Allocation		175,000

TOTAL AIRPORT

944,960



2011 Budget

AIRPORT--INDUSTRIAL DEVELOPMENT EXPENDITURES

Industrial Park Administration

Salaries and Wages	257,241	407,802
Payroll Expenses	111,170	
Other Employee Expense	3,787	
Training (including Travel)	5,000	
Office Operating Expense	4,000	
Dues and Fees	1,250	
Travel		
Insurance	25,354	

Administrative Professional Services

Legal Expense	5,000	61,500
Marketing/Advertising	9,000	
Consulting KEDA	35,000	
Economic Development Studies (WPPA, etc)		
Engineering	7,000	
Miscellaneous Outside Services - Brokerage Fees	5,000	
Incidental Business Meetings	500	

Facility Operation & Maintenance

Lease & Rent Costs		-
--------------------	--	---

Structures & Grounds Maintenance

Structures & Grounds Maintenance	28,000	98,500
Facility Property Protection	19,000	
Security	6,000	
Fire District 7 Assessment	7,000	
Fire Protection Supplies		
Land Maintenance	30,500	
Environmental Compliance	7,000	
Miscellaneous	1,000	

Operating System Maintenance

Equipment Maintenance/Rental	8,000	170,679
Fuel Supply (all uses)	15,000	
Sanitation, Garbage Services	3,000	
Small Tools Acquisition	4,500	
Utilities & Services	20,000	
Vehicle Maintenance	4,000	
Stormwater Fees	116,179	

Sales, B&O & Other Taxes		2,000
General & Administrative Allocation		150,000

TOTAL AIRPORT--INDUSTRIAL DEVELOPMENT

890,481

TOTAL AIRPORT FUND (AIRPORT AND AIRPORT-IND DEV)

1,835,441

2011 Budget

OLYMPIC VIEW BUSINESS PARK EXPENDITURES

Facility Operation & Maintenance

Salaries & Wages	19,544	332,187
Payroll Expenses	4,073	
Lease & Rent Costs - Bldg #1	242,000	
Ground rental lease pass-through		
Building R&M	6,570	
Operating Expense	1,500	
Broker's Leasing Commission	25,000	
Defense Broker - Consultant	-	
Utilities & Services	4,500	
Insurance	9,000	
Property Taxes	16,500	
Phone		
Legal	3,500	
Marketing/Advertising	-	
G & A Allocation		50,000

TOTAL OLYMPIC VIEW BUSINESS PARK EXPENDITURES

382,187



2011 Budget

HARBOR EXPENDITURES

PORT ORCHARD MARINA

Marina Administration

Salaries & Wages	380,604	645,054
Payroll Expenses	180,091	
Other Employee Expense	9,000	
Training (inc. travel)	7,000	
Office Operating Expense	15,000	
Dues	3,000	
Subscriptions, Travel	2,000	
Insurance	48,360	

Administrative Professional Services

Legal Expense	3,000	22,500
Marketing/Advertising	9,500	
Consulting		
Studies	1,000	
Incidental Business Meetings	3,000	
Miscellaneous Outside Services	6,000	

Facility Operations & Maintenance

Lease & Rent Costs	25,000	168,750
Structures & Grounds Maintenance (Partial Carryover from 2008)	36,500	
Operating Systems Maintenance	34,000	
Other Equipment/System Maintenance	7,000	
Small Tools/Miscellaneous Equipment	5,000	
Miscellaneous	1,000	
Vehicle Maintenance	6,250	
Utilities & Services	40,000	
Janitorial Supplies, Service	7,000	
Dock Amenities	7,000	

Property Protection

Security Supplies, Service	20,000	39,250
Fire District 7 Assessment	11,250	
Fire Protection Supplies	3,000	
Environmental Expense	5,000	

Sales, B & O Tax		4,750
General & Administrative Allocation		225,000

SUBTOTAL - PORT ORCHARD MARINA

1,105,304

Transfer to Marina Maintenance Account

0

Total Port Orchard Marina Including Maintenance Transfer

1,105,304



2011 Budget

HARBOR - OTHER FACILITIES

BREMERTON MARINA

Marina Administration

Salaries & Wages	335,775	609,239
Payroll Expenses	153,360	
Other Employee Expense	9,000	
Training (inc. travel)	5,000	
Office Operating Expense	12,000	
Dues	3,000	
Periodicals, Travel	2,000	
Insurance	89,104	

Administrative Professional Services

Legal Expense	3,000	47,500
Marketing/Advertising	18,000	
Consulting		
Studies / Enhancement Funds	1,000	
Incidental Business Meetings	5,000	
Continuing Construction Mitigation Costs	15,500	
Miscellaneous Outside Services	5,000	

Facility Operations & Maintenance

Lease & Rent Costs	20,000	131,000
Structures & Grounds Maintenance	33,000	
Operating Systems Maintenance	7,000	
Other Equipment/System Maintenance	2,000	
Small Tools/Miscellaneous Equipment	3,000	
Miscellaneous	2,000	
Vehicle Maintenance	4,000	
Utilities & Services	45,000	
Janitorial Supplies, Service	5,000	
Dock Amenities	8,000	
Parking Expenses	2,000	

Property Protection

Security Supplies, Service	20,000	42,000
Fire Department Fees	15,000	
Fire Protection Supplies	2,000	
Environmental Expense	5,000	

Sales, B & O Tax		2,500
General & Administrative Allocation		175,000

SUBTOTAL - BREMERTON MARINA

1,007,239

HARPER FISHING PIER

Salaries & Wages	12,895	
Payroll Expenses	5,353	
Other Employee Expense		
Insurance		
Utilities	1,800	
Vehicle Expense		
Operations & Maintenance	8,000	

SUBTOTAL - HARPER FISHING PIER

28,048



2011 Budget

HARBOR - OTHER FACILITIES

ANNAPOLIS FERRY DOCK & PARKING

Salaries & Wages	11,175	
Payroll Expenses	4,964	
Other Employee Expense		
Insurance		
Utilities	2,000	
Vehicle Expense		
Operations & Maintenance	5,000	

SUBTOTAL - ANNAPOLIS FERRY DOCK & PARKING

23,139

CHICO BOAT RAMP

Salaries & Wages	7,737	
Payroll Expenses	3,374	
Other Employee Expense		
Insurance		
Utilities		
Vehicle Expense		
Operations & Maintenance	1,000	

SUBTOTAL - CHICO BOAT RAMP

12,111

MARINA PARK

Salaries & Wages	33,820	
Payroll Expenses	15,072	
Other Employee Expense		
Insurance		
Utilities	2,500	
Lease & Rent Costs	12,000	
Operations & Maintenance	5,000	

SUBTOTAL - MARINA PARK

68,391

EVERGREEN PARK BOAT RAMP

Salaries & Wages	7,737	
Payroll Expenses	3,375	
Other Employee Expense		
Insurance		
Utilities		
Vehicle Expense		
Operations & Maintenance	7,000	

SUBTOTAL - EVERGREEN PARK BOAT RAMP

18,112



2011 Budget

HARBOR - OTHER FACILITIES

WATER STREET PARK

Salaries & Wages	30,383	
Payroll Expenses	11,859	
Other Employee Expense		
Insurance		
Utilities	2,000	
Lease & Rent Cost	2,000	
Vehicle Expense		
Operations & Maintenance	2,000	

SUBTOTAL - WATER STREET PARK **48,242**

USS TURNER JOY MOORAGE SYSTEMS

Maintenance = Insurance	18,000	
-------------------------	--------	--

SUBTOTAL - USS TURNER JOY MOORAGE SYSTEMS **18,000**

PROPERTY RENTAL/LEASE

Salaries & Wages	18,912	
Payroll Expenses	8,338	
Other Employee Expense		
Insurance	1,125	
Utilities		
Vehicle Expense		
Property Management Fees		
Lease & Rent Cost		
Operations & Maintenance	7,500	

SUBTOTAL - PROPERTY RENTAL/LEASE **35,875**

TOTAL HARBOR FUND

2,364,461

CLEAN TECHNOLOGY

Salaries & Wages	61,201
Payroll Expenses	28,999
RCM	3,749

Facilities/Programs Operational Expenses

General & Administrative Allocation

SUBTOTAL - CLEAN TECHNOLOGY **93,950**

Note: \$63,841 of Clean Technology Salaries & Wages and Payroll Expenses are funded through the SBA Grant



		2011 Budget	
GENERAL & ADMINISTRATIVE			
Salaries & Wages			640,398
Payroll Expenses			267,587
Other Employee Expense			16,836
Training (inc. travel)			4,500
Advertising/ / Marketing			37,000
Community Events			39,000
Less: Sponsorships			(34,000)
Office Operating Expense			90,000
Audio/Visual Operating Costs			12,000
Government Center			39,389
Subscriptions			2,500
Membership Dues & Fees			31,200
Utilities			13,000
Telephone Expense			5,800
Maintenance, Janitorial Supplies & Services			3,160
Insurance			25,000
Travel			3,500
Election Costs			75,000
Outside Services			140,000
Legal Expense	85,000		
Accounting	7,500		
Studies	5,000		
Property Development	2,500		
Miscellaneous Outside Services	40,000		
Commissioner Comp & Travel			125,157
Vehicle Expense			1,500
Uncollectible Accounts (all funds)			18,875
Audit Expense			35,000
Security			500
Promotional Hosting (all funds) (Limit \$37,500 + 1/4)			7,025
Incidental Business Expense			7,500
Miscellaneous Expense- Includes Partners Reception			-
Rental Property Expense			17,500
Future Business Dev Opportunity/Emergency Funds/Unanticipated Costs			33,500
General & Administrative Transferred Out			(775,000)
TOTAL GENERAL FUND			883,427
NON-OPERATING EXPENSE			50,000
Funds Transfer to Reserves			100,000
TOTAL FUND EXPENDITURES & TRANSFERS			5,709,466



		2011 Budget	
		Projects Deleted	
		From 2011 Budget	
CAPITAL PROJECTS/PURCHASES			
BREMERTON NATIONAL AIRPORT PROJECTS & EQUIPMENT			
I. New Construction Projects			
1. BNA East Side Business Plan (Port Cash \$60,000)			60,000
2. Waterline Relocation - (New Corporate Hangar) (Balance from City of Bremerton purchase of water system)			111,232
3. Cross SKIA Phase 2 (Design) (PSRC \$366,275, City of Bremerton \$35,000, Port Cash \$33,725)			435,000
4. Cross SKIA Phase 2 Design/Construction (Senator Murray Request \$4,500,000, net of PSCR Funds \$4,065,000)			4,065,000
5. AIP 24 Wildlife Fence (Design) (FAA \$58,425, Port Cash \$3,075)			61,500
6. AIP 25 Wildlife Fence (Construction) (FAA \$351,500, Port Cash \$18,500)			370,000
SUBTOTAL - NEW CONSTRUCTION PROJECTS			5,102,732
II. Facility Improvement Projects			
1. Site, Utility, Building Improvements (Port Cash \$15,000)			15,000
2. Airport Diner Delivery Ramp Replacement (Port Cash \$2,500)			2,500
3. Airport Diner South Deck Repair (Port Cash \$2,500)			2,500
4. Asphalt Contingency (Port Cash \$20,000)	20,000		0
5. Business Development Opportunities (Port Cash \$20,000)			20,000
SUBTOTAL - FACILITY IMPROVEMENT PROJECTS		20,000	40,000



		2011 Budget	
		Projects Deleted	
		From 2011 Budget	
III. Capital Equipment Purchases			
1. Jet A Above Ground In-Line Filtration System DOD Requirement for Contract Fuel (Port Cash \$80,000)			80,000
2. FPD BOSS 14' Sweep (Port Cash \$16,000)			16,000
SUBTOTAL CAPITAL EQUIPMENT PURCHASES			96,000
SUBTOTAL - BNA CAPITAL PROJECTS AND EQUIPMENT	20,000		5,238,732
INDUSTRIAL DEVELOPMENT PROJECTS & EQUIPMENT			
I. New Construction Projects			
1. OVIP #2 and #5 Property Modifications (Port Cash \$100,000)			100,000
2. Business Development Opportunities (Port Cash \$20,000)			20,000
3. NE Campus Phase II / Basin 7 Development Project (Dept. of Commerce \$1,086,000)			1,086,000
SUBTOTAL - NEW CONSTRUCTION			1,206,000
II. Facility Improvement Projects OVIP/OVBP			
1. Site, Utility, Building Improvements (Port Cash \$10,000)			10,000
2. Pocket Parks (Port Cash \$5,000)	5,000		0
3. Walking Trails and Workout Stations (Port Cash \$0)	50,000		0
4. OVIP 5 Heater Replacements (Port Cash \$12,000)			12,000
5. Paint Viking Fence (Port Cash \$25,000)			25,000
6. OVIP 1 Security Fence (Port Cash \$7,200)	7,200		0
7. OVIP 8 Plastic Door (Port Cash \$4,100)			4,100
8. Bruce's Recycling Security Fence (Port Cash \$6,000)	6,000		0
SUBTOTAL - FACILITY IMPROVEMENT PROJECTS		68,200	51,100



		2011 Budget	
		Projects Deleted	
		From 2011 Budget	
II. Facility Improvement Projects			
1. Replace Roof Structure POYS Shop Building (Port Cash - \$30,000)			30,000
2. Upgrade Porta-Potty Dump/Pump-Out at POM (Clean Vessel Act \$15,000, Port Cash - \$5,000)			20,000
3. Flower Planters and Benches Bremerton Marina (Port Cash - \$0)	10,000		-
4. Tent for POM Activity Float (Port Cash - \$7,000)			7,000
5. Welcome Sign for POM Guest Moorage (Port Cash - \$0)	8,500		-
6. Repair/Replace Pilings Port Orchard (Port Cash - \$30,000)			30,000
SUBTOTAL - FACILITY IMPROVEMENT PROJECTS	18,500		87,000
III. Capital Equipment Purchases			
1. Install WiFi at both Marinas (Port Cash - \$20,000)			20,000
SUBTOTAL - CAPITAL EQUIPMENT PURCHASES			20,000
TOTAL - HARBOR CAPITAL PROJECTS			1,227,000
CAPITAL PROJECTS/PURCHASES			
CLEAN TECH DEVELOPMENT DIVISION PROJECTS			
1. NEW Construction Projects			
A/E Fees			25,500
Inspection Fees			850
Construction (Bldg EE Improvements) (SBA Grant - Construction Portion \$129,879)			103,529
SUBTOTAL - NEW CONSTRUCTION PROJECTS - CLEAN TECH			129,879



2011 Budget

BOND, LOAN AND NOTE PAYABLE

INCOME

Tax Levy - 2009 IDD Taxes and Tax Levy for 1999 Bond Payment
See Income - Operating Funds on Page 1

0

(For presentation purposes only - All Taxes are Disclosed on Page 1 to facilitate discussion of Port's 2009 Budget, even though they are not considered Operating Funds.

0

0

TOTAL BOND FUND INCOME

0

EXPENSES

General Obligation Bonds

G.O. Bond Fund 2009

Interest due (estimated)

157,843

Principal due

165,000

Subtotal - G.O. Bond Fund 2009

322,843

General Obligation Bonds

G.O. Bond Fund 2006

Interest due (estimated)

315,125

Principal due

3,650,000

Repayment of General Funds

438,015

Subtotal - G.O. Bond Fund 2006

4,403,140

-

-

CERB Loan Repayment (FBO Bldg)

Interest due

9,139

Principal due

19,877

Subtotal CERB Loan

29,016

CERB Loan Repayment (Palmer)

Interest due (estimated)

3,645

Principal due (estimated)

16,553

Subtotal CERB Loan

20,197

Real Estate Note Payable

1021 Bay Street Property

Interest due

14,374

Principal due

4,619

Subtotal Real Estate Note Payable

18,994

TOTAL BOND/LOAN/NOTE EXPENSES

4,794,189



2011 Budget

Total Budget for Calendar Year 2010

Operating Funds, Capital Improvements/Purchases and Bond Funds

Revenues

18,656,366

Expenditures

18,656,366

0



2011 Budget

ATTACHMENT A

FACILITIES REVENUES

Bremerton National Airport

Hangars & Tie Downs	211,482	
Ground & Space Leases	194,725	
Equipment Leases		
Electric Sales		
Fuel Sales or Flowage Fees	10,000	
Licenses, Concessions, Misc. Fees (Guest Tie Down)	2,700	

SUBTOTAL - Airport

418,907

Olympic View Industrial Park

Ground Leases	370,364	
Building & Space Leases	240,679	
Gorst Properties	39,100	

SUBTOTAL - Industrial Park

650,143

Olympic View Business Park

OVBP 1 Ground Lease	25,032	
OVBP 1 Leases	152,892	
OVBP 1 M & O Pass through Costs	7,950	
Miscellaneous		

SUBTOTAL - Business Park

185,874

General Property

Land Leases		
Building Leases	428,087	
NDGC Sublease	11,686	

SUBTOTAL - General Property

439,773

Harbor Lease/Rental Properties (Rent & Utility Revenue)

Port Orchard	38,360	
Bremerton	3,000	

SUBTOTAL - Harbor Lease/Rental Properties

41,360

Fuel, Oil & Retail Sales - Harbor

Fuel and oil sales	70,000	
Retail sales (clothing, sunglasses, other)	3,500	
SUBTOTAL - Fuel, Oil & Retail Sales	73,500	
Sales Allocated to Port Orchard Marina	(58,800)	
Sales Allocated to Bremerton Marina	(14,700)	

0

Port Orchard Marina

Permanent Moorage	880,807	
Transient Moorage	90,000	
Electricity Sales	25,000	
Fuel Sales	58,800	
Miscellaneous Sales		
Marina Parking	2,160	
Water Street Parking	300	
Concessions	5,000	

SUBTOTAL - Port Orchard Marina

1,062,067


Bremerton Marina

Permanent Moorage	400,000	
Transient Moorage	85,000	
Electricity Sales	11,000	
Fuel Sales	14,700	
Miscellaneous Sales	3,000	
	513,700	

Parking - Washington Avenue Lot	120,000	
Less: Taxes and Operations Fee	(45,000)	
	75,000	

SUBTOTAL - Bremerton Marina

588,700

				
			2011 Budget	
Annapolis Ferry Dock & Parking				
Licenses		6,000		
SUBTOTAL - Annapolis Ferry Dock			6,000	
SUBTOTAL - All Harbor Operations			1,698,127	
TOTAL ALL FACILITIES			3,392,824	